

**Capital Planning Committee
Meeting Minutes
January 9, 2014**

In attendance were:

Steve Andrew*
Andrew Flanagan
Charles Foskett
Paul Olsen
Brian Rehrig
Diane Johnson
Ruth Lewis
Anthony Lionetta*
Barbara Thornton

Also Mike Bouton
David Good
Laura Chesson

* Denotes those not in attendance

- **Meeting Opened:** Andrew Flanagan provided CPC members with their packets of information. Minutes of the January 2, 2014 were approved.
- **Update:** Andrew Flanagan updated the CPC members on adjustments he made at the Committee's request following the previous meeting. Specifically, a quote on windows at the Hardy School reduced the \$400,000 request to \$250,000 and a columbarium cost which would be offset by the sales of lots and graves. Brian Rehrig questioned why the Town would allocate \$500,000 for a turf field replacement if the field was a possible location to temporarily move students during a high school renovation project. The CPC members agreed that this line should be moved out one year.
- **School Department:** Laura Chesson provided the CPC members with an analysis of the technology needs for all the schools (Stratton omitted) and presented a plan to address those needs. The spreadsheet adheres to a three year replacement cycle of technology that would be staggered across the schools. CPC members questioned the short length of a three year replacement cycle. Under the plan presented, all elementary schools would be brought up to speed on technology needs following FY 2015.
- **Five Year Plan Review:** The CPC began a discussion on the Five Year Plan by talking about the Ed Burns Arena. The rink is owned by the Department of Conservation and Recreation (DCR) which requires that the lessee incur all capital costs and have all projects preapproved by DCR. None of the plans currently in the Five Year Plan have been brought before DCR at this point. The CPC decided to keep the rink projects on

track but increase antenna funds and move out the Peirce Field renovation at the high school to FY 2018 to bring the capital budget under the 5% threshold.

- **School Discussion:** The CPC returned to the discussion on the School Department's technology requests. It was suggested that the Committee agree to the requested \$452,000 and increase the annual amount from \$125,000 to \$225,000 but decided to lengthen the replacement cycle to five years. There was a motion to give Charles Foskett and Andrew Flanagan authority to make the discussed changes to the Five Year Plan to bring the capital budget in compliance with the 5% threshold. The motion was unanimously approved.